



# ANNOUNCEMENT

## 2012 DENNIS SILVERTHORNE MEMORIAL INVITATIONAL COMPETITION

**Dates:** February 3 (after 6pm), 4 & 5, 2012  
**Location:** Southwood Community Center Complex  
 381 Finkle St., Woodstock, Ontario  
**Hosted By:** H.O.M.E. Region  
**Sanctioned By:** Skate Canada – Western Ontario  
**Rink Sizes:** Rink 1 100' x 200'  
 Rink 2 85' X 185'  
**Closing Date:** December 14, 2011

### GENERAL INFORMATION

All Skate Canada – Western Ontario (WO) sanctioned skating competitions will be conducted in accordance with the regulations set forth by Skate Canada. Short Program requirements for Singles and Pairs are those for current season as set out in the Skate Canada Rule Book. All rule amendments passed at the Skate Canada Annual Meeting, and taking affect July 1<sup>st</sup> of each year will be applied.

**SINGLES, PAIRS & DANCE CATEGORIES:** Singles Short Program, Singles Free Program, Compulsory Dance, Short Dance, Free Dance, Pairs Short Program and Free Program will be skated as **SEPARATE Categories**.

**For all categories the appropriate Skate Canada Well Balanced Program criteria shall be followed (this includes all the Western Ontario defined Development Program and Pre-Juvenile categories).**

### ENTRY FEES

CATEGORIES OFFERED EACH CATEGORY ENTERED REQUIRES A SEPARATE ENTRY FORM	1 <sup>ST</sup> CATEGORY	"ADDITIONAL" CATEGORIES
Singles – STARSkate (Junior Bronze to Gold)	\$75.00 per skater	n/a
Singles – WO Development Program	\$75.00 per skater	n/a
Singles – Competitive Short Programs (Pre-Novice to Senior) – <b>Next Seasons Elements</b>	\$85.00 per skater	n/a
Singles – Competitive Free Programs (Juvenile to Senior)	\$90.00 per skater	n/a
Dance – STARSkate (Junior Bronze to Diamond)	\$100.00 per couple	\$85.00 per couple
Dance – WO Development Program	\$100.00 per couple	n/a
Dance – Competitive – 2 Compulsories (Juvenile to Novice)	\$100.00 per couple	\$90.00 per couple
Dance – Competitive – Short Dance (Junior and Senior)	\$90.00 per couple	\$80.00 per couple
Dance – Competitive – Free Dance (Juvenile to Senior)	\$100.00 per couple	\$90.00 per couple
Pairs – STARSkate (Open)	\$90.00 per couple	\$80.00 per couple
Pairs – WO Development Program	\$90.00 per couple	n/a
Pairs – Competitive Short Program (Pre-Novice to Senior) – <b>Next Seasons Elements</b>	\$85.00 per couple	\$75.00 per couple
Pairs – Competitive Free Program (Juvenile to Senior)	\$90.00 per couple	\$80.00 per couple
Triathlon – STARSkate (Bronze to Gold)	\$115.00 per skater	n/a
<b>All categories will use the CPC system for judging with VIDEO replay</b>		
<b>On-Site Testing will be held for Competitive Singles, Dance and Pairs FREE program (except Pre-Novice dance) tests Applicable \$20.00 Skate Canada test fees plus a \$10.00 administration fee will apply</b>		

A FreeSkate category is considered the first (1<sup>st</sup>) category when entering any WO sanctioned competition. If entering more than one category, all other categories entered (i.e. Pairs, Dance, etc) should be considered as "Additional" categories. **Each category entered requires a separate entry form to be submitted with appropriate entry fees.**

Competitors must register by fully completing the entry form as posted separately on the WO Competition Schedule on the Skate Canada – Western Ontario website ([www.skating-wos.on.ca](http://www.skating-wos.on.ca)). Registration fees are to be submitted with each entry form by cheque or money order, made payable to **"HOME Region Competitions"**.

**Cash is not the preferred method of payment. Postdated cheques will NOT be accepted. (NSF charges of \$40.00 will apply)**

Mail or Courier payment with entry forms to:                   **REGISTRAR –** Registrar – Cheryl Hackney  
84 Bodkin Street  
St Thomas, ON  
N5R 2L1

## LOCAL ORGANIZING COMMITTEE CONTACT INFORMATION

**CALLS NOT ACCEPTED AFTER 10:00 P.M.**

LOC Contact	Kelly Holtzmann	519-235-1916	<a href="mailto:kelyholtz@bell.net">kelyholtz@bell.net</a>
LOC Registrar	Cheryl Hackney	519-633-9071	<a href="mailto:Jhackney9071@rogers.com">Jhackney9071@rogers.com</a>
WO Championship Chair	Keith Fishwick	519-458-4069	<a href="mailto:keithf@xplornet.com">keithf@xplornet.com</a>

**For further information, please contact the LOC (Local Organizing Committee) Chairs as listed above.**

## QUALIFICATIONS FOR ENTRY

Skaters must ensure that their Skate Canada / U.S.F.S.A. membership fees have been paid by their Home Club for the current skating year. Please refer to the Skate Canada Rule Book for the Home Club rule.

Skaters must be eligible persons and members in good standing with their Home Club and Skate Canada or the U.S.F.S.A. to be eligible to compete at any Skate Canada – Western Ontario sanctioned Event.

## ELIGIBILITY & TECHNICAL INFORMATION

Please refer to the general notes included in the 2011-2012 WO Competition Technical Package for additional technical requirements and entry / qualification restrictions.

### **AGE PREREQUISITES:**

**For all categories** – AGE qualifications are as of the Closing Date of the competition. For changes of category and withdrawals before the Closing Date, the Host Committee reserves the right to charge an administration fee of \$20.00. Entry fees will not be refunded for withdrawals after the Closing Date. See also REFUNDS below.

Any skater entered in an age-restricted category for which they are not age-qualified shall be disqualified and not allowed to change categories after the start of the competition. Entry fees shall not be refunded.

**PROOF OF AGE MAY BE REQUESTED AT REGISTRATION FOR ENTRIES WITH AGE RESTRICTIONS.**

### **TEST PREREQUISITES:**

**For all categories** – All Competitors shall have passed the test requirements as presented in the Skate Canada Rule Book before the Closing Date of the competition.

## ENTRY & CLOSING DATE INFORMATION

CLOSING DATE FOR ENTRIES:

**REGISTER EARLY**

**All should be advised that categories / events may close prior to the announced date should maximum numbers of skaters be reached.**

All entries MUST BE RECEIVED by midnight **DECEMBER 14, 2011** (not postmarked).

Please ensure that forms are fully completed and signed or they may not be processed. In order to guarantee entry, applications should be mailed as soon as possible. Categories will be filled on a 'first come reservation basis', as determined by the date of receipt of the application and category entered.

The Technical Representative in consultation with the Host Committee reserves the right to limit the number of entries in any category or cancel a category for insufficient entries. Competitors that have entered such a category will be notified of their options through their coach.

Competition categories may be cancelled if "qualified" Officials are not available. This is at the discretion of the Technical Representative. A category with less than 4 skaters may be combined or cancelled.

**LATE ENTRIES:** Entries will close as of the closing date of the event. No late entries will be accepted. At the sole discretion of the Technical Representative, a late entry may be accepted in extenuating circumstances and be subject to receipt of the late entry fee of \$50.00 per category entered.

**NSF Cheques** – a charge of \$40.00 will be applied to all returned NSF cheques. The skater will not be allowed to skate until all entry fees and NSF charges have been paid by cash or certified cheque.

**REFUNDS:** Entry fees shall be refunded ONLY in the following circumstances:

- If the entry is withdrawn in writing **before** the Closing Date (subject to a \$20.00 administration fee)
- If the category is not held (no administration fee).
- If the category is full when your application is received (no administration fee).
- Medical Refund – the skater must notify the Host committee of their withdrawal prior to the start of the first skate of the competition and provide the host committee with a medical certificate within 14 days of the completion of the competition (no administration fee).

Changing of categories after application has been received will be subject to a \$20.00 administration fee.

## CONFIRMATIONS & SCHEDULES

**FLIGHT LISTS** (showing skaters in alphabetical order by last name) and a **Tentative Competition Schedule** will be posted as soon as possible after the Closing Date of the Competition on the Skate Canada – Western Ontario website: [www.skating-wos.on.ca](http://www.skating-wos.on.ca)

After reviewing the lists, all questions and/or concerns should be directed to the Registrar immediately.

No other form of confirmation will be provided to the skaters or coaches.  
Changes to the posted Flight Lists or Schedule will NOT be reflected on the website.

**Skaters and Coaches are responsible for verifying their latest skating times upon registration.**

Unaccepted applications will be returned by the host committee.

## PRACTICE ICE

**PRACTICE ICE:** Will not be available.

# ACCREDITATION and MUSIC Requirements

## SKATER ACCREDITATION

At all Western Ontario events where the CPC system of judging is used SKATERS must submit their Planned Program Sheets before their accreditation will be processed.

### Planned Program Sheets

The LOC shall provide an efficient process for the collection of **Music** and **Planned Program sheets** as well as the return of music and the Report Cards. The onsite registration group must enforce this collection process and provide to the Technical Specialists the PPS within reasonable time prior to the category start time.

The following procedure shall be implemented for all competitions. This complete procedure is the SKATER'S responsibility and as such ONLY the SKATER may register music and Planned Program Sheets and receive their Report Cards.

### Registration Process

**ALL Music and Planned Program Sheets** for all categories SHALL be registered FIRST (the SKATER'S signature is required for both items). All music shall be registered at the same time (Short and Long programs). The skater will be given a ticket when they have completed the registration of ALL their music and PPS for the competition. Now the Skater may present themselves to be accredited and receive ID and other papers and info.

**Note:** this includes **STARSkate** (FreeSkate, Triathlon and Interpretive) categories and **Competitive** (Short and Long programs, Short and Free dance) categories.

### RETURN of MUSIC and "REPORT CARDS" Process

**WO and STARSkate Categories** - music may be picked up immediately after the result is posted.

**CPC Judged Categories** - Report Cards will be available at Music Registration upon posting of the Segment and/or Category results. Skaters may sign out SHORT program music at any time after their skate provided the "Report Card" is available or has been received at the Draw. LONG program music will not be returned to the SKATER until the "Report Card" is available.

There will only be ONE copy of a "REPORT CARD" produced and this may only be received by the SKATER and must be signed for. Report cards not picked up by the skaters at the competition, shall be available from the Chief Data Specialist for a period of 30 Days.

## MUSIC REQUIREMENTS

**NOTE:** Information regarding the appropriate software programs to use in order to ensure CD's are compatible with the WO music equipment is available from the Skate Canada Western Ontario (WO) Audio Personnel. [wosaudio@execulink.com](mailto:wosaudio@execulink.com) OR [www.skating-wos.on.ca](http://www.skating-wos.on.ca)

### 1. General

- i) Each compact disc shall be a standard **CD-R** compact disc and enclosed in a single transparent plastic CD case. (**DO NOT** use **CD-RW**)
- ii) Music on CD must be in **CD Audio** format (**cda** file). (**NOT mp3; .acc or DVD**)
- iii) **For quality it is recommended to burn only music files that are in wav format.**
- iv) Skater or Team should keep a **CD** in a safe place for **COMPETITION USE ONLY.**

### 2. Music Information

- i) Music information shall be completed in detail as required on Entry Form for each skater or team.

### 3. Music Registration

- i) Each skater or team shall register **ALL** music at the music registration desk.
- ii) Each skater or team shall register **1 CD** for each program(short; long; short dance; Free Dance)  
(**Recommendation:** Skater or Team carries a **second** copy of their music at rink side.)

### 4. Labeling **NO STICK ON LABELS ALLOWED ON EITHER SIDE OF CD!** (Labels Cause CD to Jam in CD Player)

- i) Each CD will require a **VERSION # (Ver. 1) Date** solo was created (mo/yr) on CD **ONLY** {when a skater's music is changed the Version # will change and Date will reflect the date (mo/yr) of the change.}

- ii) Skater or Team name, category name, total music time and Home Club shall be clearly **Printed** on:
  - a. Label on CD case back insert **ONLY**. CD must be visible in front of case.
  - b. IDENTIFY CD by writing on front of CD using an approved pen. Use of a fine or medium point Sharpie is OK. **Do not use ballpoint pen.**
  - c. **DO NOT** write on recorded side of CD **OR** apply STICK ON Labels to CD.

#### 5. Recording Specifications

- i) Only **one** program (**using one track only**) shall be recorded on each CD.
- ii) Music shall be recorded on CD so that it starts within not less than **.25 second** and not more than **.5 second** after PLAY button is pressed on CD player
- iii) CD recording level shall be a normal, consistent listening level.

WO Music Guidelines are also posted on the WO website [www.skating-wos.on.ca](http://www.skating-wos.on.ca).

## ACCREDITATION FOR COACHES

Each competitor is entitled to be accompanied by accredited coach and/or choreographer. Coaches are required to register as soon as possible upon arrival.

**CURRENT** Skate Canada Photo Accreditation **MUST** be worn for entry to restricted areas. A \$20.00 fee will be charged for a temporary pass for coaches who have forgotten their Skate Canada Accreditation.

There will be a \$20.00 fee for coaches coming to WO Competitions with their Skate Canada Western Ontario Accreditation tag that is **NOT** up-to-date.

## AWARDS

Medals will be awarded to the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place skaters for each flight approximately 15 minutes following the posting of results.

Medal winners **MUST** wear skating attire at the medal presentations.

Medals will not be handed out prior to the posted awards presentation times. Medal winners are expected to wait for the Awards presentations to receive their medal. **Unclaimed awards will not be forwarded.**

## TRANSPORTATION

Transportation is the responsibility of the skater and their family.

## PUBLICITY WAIVER

The athlete, upon acceptance of registration for an event, hereby acknowledges and consents to the use of his or her name, biography and likeness on or in connection with any television or radio program, video/DVD, print media or the advertising and publicizing of such program as may be designated by Skate Canada - WESTERN ONTARIO and waives all rights to remuneration or otherwise in connection with the above. The foregoing is subject to assurance that the eligible status of the athlete will be fully protected by Skate Canada.

## MEDICAL

Medical Services for emergency or accidental occurrences will only be provided for skaters. Further reference to the **WO Medical Coverage Guidelines** is posted on the Skate Canada – Western Ontario website [www.skating-wos.on.ca](http://www.skating-wos.on.ca).

## OTHER INFORMATION

**MARKING:** All categories will use the CPC system for judging with VIDEO replay. Note: WO Development Program Level 3 is considered as Pre-Juvenile and will be judged as such using the Pre-Juvenile WBP criteria.

**COSTUMING:** The clothing for all competitors must be modest, dignified and appropriate for athletic competition – not garish or theatrical in design. Accessories and props are not permitted.

**ON-SITE TESTS:** Competitive tests – for Singles, Pairs and Dance (except Pre-Novice dance) Free programs will be offered at this competition while the skater competes in their given category. Please complete the required form for the competitive test and enclose the appropriate Skate Canada test fee plus an administration fee of \$10.00 per test on a separate cheque, payable as indicated in the announcement.

The test request must be made in writing (via enclosed form) at the time the official entry form is filed. Entry deadlines also apply for test requests.

**Note: the skater must be registered to compete in the category for which they are testing**

**SKATE SHARPENING:** Skate sharpening will NOT be available ON-SITE. Blades should be in good condition before arrival.

**PHOTOGRAPHER & VIDEO CAMERA POLICY:** A Professional Videographer and/or Photographer may be available at the competition for your convenience. Please check with registration for further information.

**WESTERN ONTARIO CAMERA POLICY:** *Ticket holders are only permitted to use cameras at the event for personal use. Cameras lens must not be larger than 200 mm. Absolutely no video cameras or digital cameras using video are allowed. No flash photography is allowed. Any resale of photography is strictly prohibited.*

**MEALS & REFRESHMENTS:** A Snack Bar and/or Lounge will be available during the Competition. Many recognized restaurants are available in the area. We encourage you to patronize the local businesses / restaurants that have supported each specific event by sponsoring Program advertising.

**INFORMATION / LOST & FOUND:** Throughout the Competition, information will be available at the Registration / Information Desk. Lost and found items will be kept in this area.

### TICKET INFORMATION:

General Admission	\$ 5.00 per day
Children (5 & Under, accompanied by an adult)	FREE

## ACCOMMODATION

**HOTEL RESERVATIONS:** Skaters, parents and coaches will be required to book accommodations directly with the hotel of their choice as required.

Local Hotels::

**Microtel Inn and Suites**

811 Athlone Avenue  
Woodstock, Ontario  
1-800-707-2147

**Quality Inn and Suites**

580 Bruin Blvd  
Woodstock, Ontario  
519-537-5586

**Holiday Inn Express Hotel**

510 Norwich Avenue  
Woodstock, Ontario  
519-539-9828

**Super 8 Hotel**

560 Norwich Ave  
Woodstock, Ontario  
519- 421-4588

## MAP & DIRECTIONS

Reference Internet Map Sites (i.e. arenamaps.com, mapquest.com, mapblast.com etc.) for view of map and directions.

## **TECHNICAL REQUIREMENTS**

Refer to the 2011-2012 WO Competition Technical Package as posted on the Skate Canada – Western Ontario web site [www.skating-wos.on.ca](http://www.skating-wos.on.ca), and the Skate Canada Technical Handbook for all category requirements.

## **SKATE CANADA – Western Ontario ANNOUNCEMENTS ARE SUBJECT TO CHANGE**

**WATCH SKATE CANADA – WESTERN ONTARIO WEBSITE FOR CHANGES/CORRECTIONS**  
[www.skating-wos.on.ca](http://www.skating-wos.on.ca)